

**Caley Elementary School
Absence Note**

THIS FORM IS TO BE COMPLETED AND RETURNED TO THE OFFICE WITHIN 3
DAYS OF THEIR RETURN OR THE ABSENCE IS CONSIDERED ILLEGAL.

Student Name:

Teacher:

Grade:

Date(s) Absent:

Explain Reason Briefly:

Parent/Guardian Signature:

***** Please send in this completed paper with your student or scan and email to mjudge@umasd.org. This note MUST be filled out in its entirety and have an original signature to be excused.***