



Emergency Instructional Time Template

Section 520.1 - 2021-22 School Year

As communicated to chief school administrators on July 6, 2020, Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. As occurred for the 2020-21 school year, the Pennsylvania Department of Education (PDE) considers the World Health Organization-declared Coronavirus disease (COVID-19) a global pandemic and an emergency as contemplated by Section 520.1 for the 2021-22 school year. Nothing in Section 520.1 of the School Code should be construed to extend beyond the 2021-22 school year.

A local education agency (LEA) that elects to implement temporary provisions in response to the COVID-19 global pandemic may meet the minimum 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level through a combination of face-to-face and remote instruction, consistent with the requirements outlined in PDE's July 6, 2020, guidance. Such LEAs must provide PDE with the following information specific to the 2021-22 school year:

1. LEA's Proposed Calendar and Schedule(s) for SY 2021-22

a. School Year Calendar

School Year Start Date	School Year End Date	Total Number of Instructional Days Must meet minimum 180 days
8/30/21	6/13/22	181

- b. Should a school need to use remote learning at either the student or school level, LEAs should submit a sample weekly schedule reflecting remote learning as approved by the LEA's governing body. (Recognizing the need for flexibility and that circumstances may change as the LEA responds to the COVID-19 pandemic, an LEA may provide more than one proposed weekly schedule.)

2. When using remote learning (i.e., learning outside of the school building), describe how the LEA will ensure access for all students.

All students have access to electronic devices and internet accesibility and those who may not have internet accessibility will be provided with a portable mifi device.

3. The Chief School Administrator and Board President affirm the following:

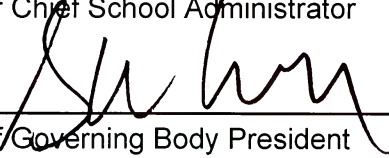
- The proposed school calendar and academic schedule(s) will provide all students the planned instruction needed to attain the relevant academic standards set forth in Chapter 4.
- The proposed school calendar and academic schedule(s) allow sufficient instructional time necessary for content mastery and provide instructional blocks for each grade level and content area.
- The proposed school calendar and academic schedule(s) provide at least 900 hours (elementary) and 990 hours (secondary) of in-person instruction and/or remote learning for all students. (Such time may include synchronous and/or asynchronous instruction.)
- The proposed school calendar and academic schedule(s) define instructional time for students as time in the school day devoted to instruction and instructional activities under the direction of certified school employees. (Such time may include synchronous and/or asynchronous instructional activities.)
- Clearly defined systems for tracking attendance and instructional time will be implemented to ensure student engagement in remote instruction.
- The LEA acknowledges that it must provide Free and Appropriate Public Education (FAPE) during this pandemic-related emergency.
- The proposed school calendar and academic schedule(s) ensures ESL services for English Learners.
- Clearly defined and ongoing systems for evaluating the quality and outcomes of instructional delivery will be implemented, at least quarterly, and necessary adjustments will be made when data highlight concerns about quality, equity, and/or lack of progress in student learning.

Name of Local Education Agency: Upper Merion Area School District



Signature of Chief School Administrator

2/15/21
Date



Signature of Governing Body President

2/15/21
Date

Date Approved at Board Meeting: 2/15/2021

Please scan and submit this entire signed document, the proposed weekly schedule, and a copy of the board meeting minutes at which such schedule was approved to to RA-EDContinuityofED@pa.gov.

Questions can also be submitted to this email address.

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Sample Weekly Schedules

Kindergarten

Kindergarten will follow an A – D day Specials rotation schedule in both in-person school and the Virtual Academy. Please see the calendar below for the rotation and a sample of your child’s Special schedule.

JANUARY - KINDERGARTEN				
Monday	Tuesday	Wednesday	Thursday	Friday
4 Current Classes on Zoom	5 Current Classes on Zoom	6 Current Asynchronous Day	7 Current Classes on Zoom	8 Current Classes on Zoom
11 Current Classes on Zoom	12 Current Classes on Zoom	13 Current Asynchronous Day (No Art, Music, or PE)	14 Current Classes on Zoom	15 Current Classes on Zoom
18 MLK DAY NO SCHOOL	19 Current Classes on Zoom	20 Current Asynchronous Day (No Art, Music, or PE)	21 Final Day of Current Classes on Zoom	22 TEACHER PREPARATION NO SCHOOL
25 A Day In-Person or Virtual Academy	26 B Day	27 C Day	28 D Day	29 A Day
Continues for the remainder of the year in an A – D day cycle. See your school website for the updated letter days for the entire year.				

Here is a sample of what a rotation would look like for a student based on their teacher.

SAMPLE KINDERGARTEN ROTATION				
STARTING ON MONDAY, JANUARY 25				
	A Day	B Day	C Day	D Day
Teacher #1	Art	Enrichment	PE	Music
Teacher #2	Music	Art	Enrichment	PE
Teacher #3	PE	Music	Art	Enrichment
Teacher #4	Enrichment	PE	Music	Art

1st Grade - 4th Grade

students in 1st – 4th Grade will follow an A – D day Specials rotation schedule in both in-person school and the Virtual Academy. Please see the calendar below for the rotation and a sample of your child’s Special schedule.

JANUARY – 1ST – 4TH GRADE				
Monday	Tuesday	Wednesday	Thursday	Friday
4 Current Classes on Zoom	5 Current Classes on Zoom	6 Current Asynchronous Day	7 Current Classes on Zoom	8 Current Classes on Zoom
11 Current Classes on Zoom	12 Current Classes on Zoom	13 Current Asynchronous Day (No Art, Music, or PE)	14 Current Classes on Zoom	15 Current Classes on Zoom
18 MLK DAY NO SCHOOL	19 Current Classes on Zoom	20 Current Asynchronous Day (No Art, Music, or PE)	21 Current Classes on Zoom	22 Final Day of Current Classes on Zoom
25 TEACHER PREPARATION NO SCHOOL	26 B Day In-Person or Virtual Academy	27 C Day	28 D Day	29 A Day
Continues for the remainder of the year in an A – D day cycle. See your school website for the updated letter days for the entire year.				

Here is a sample of what a rotation would look like for a student based on their teacher.

SAMPLE 1st- 4th Grade ROTATION				
STARTING ON TUESDAY, JANUARY 26				
	A Day	B Day	C Day	D Day
Teacher #1	Art	Enrichment	PE	Music
Teacher #2	Music	Art	Enrichment	PE
Teacher #3	PE	Music	Art	Enrichment
Teacher #4	Enrichment	PE	Music	Art

Middle School Converged Schedule

The Converged Schedule is 5 days a week, with ABCD day rotation for all school days.

5th Grade

Arrival	7:30	7:55
Morning Meeting (Block 1)	8:00	8:25
Block 1	8:25	9:20
Break (Block 1)	9:20	9:45
Unified Arts	9:50	10:30
Lunch	10:35	11:05
Block 2	11:10	12:05
Block 3	12:10	1:05
Unified Arts	1:10	1:50
Break (Homeroom)	1:55	2:00
Viking Time (Homeroom)	2:00	2:35
Dismissal	2:40	2:55

6th Grade Group 1

Arrival	7:30	7:55
Morning Meeting (Block 1)	8:00	8:30
Block 1	8:30	9:25
Exploratory	9:30	10:10
Block 2	10:15	11:10
Lunch	11:15	11:45
Break (Block 2)	11:50	12:05
Block 3	12:10	1:05
Break (Homeroom)	1:10	1:20
Viking Time (Homeroom)	1:20	1:50
Unified Arts	1:55	2:40
Dismissal	2:40	2:55

6th Grade Group 2

Arrival	7:30	7:55
Exploratory	8:00	8:40
Morning Meeting (Block 1)	8:45	9:15
Block 1	9:15	10:10
Block 2	10:15	11:10
Lunch	11:15	11:45
Break (Block 2)	11:50	12:05
Block 3	12:10	1:05
Break (Homeroom)	1:10	1:20
Viking Time (Homeroom)	1:20	1:50
Unified Arts	1:55	2:40
Dismissal	2:40	2:55

7th Grade Group 1

Arrival	7:30	7:55
Unified Arts	8:00	8:45
Block 1	8:50	9:45
Block 2	9:50	10:20
World Lang/PLUS/Study Skills	10:25	11:05
Block 2	11:10	11:40
Break (Block 2)	11:40	11:50
Lunch	11:55	12:25
Block 3	12:30	1:25
Block 4	1:30	2:15
Viking Time (Homeroom)	2:15	2:40
Dismissal	2:40	2:55

7th Grade Group 2

Arrival	7:30	7:55
Unified Arts	8:00	8:45
Block 1	8:50	9:45
Block 2	9:50	10:45
Break (Block 2)	10:45	11:05
World Lang/PLUS/Study Skills	11:10	11:50
Lunch	11:55	12:25
Block 3	12:30	1:25
Block 4	1:30	2:15
Viking Time (Homeroom)	2:15	2:40
Dismissal	2:40	2:55

8th Grade Group 1

Arrival	7:30	7:55
Block 1	8:00	8:55
Unified Arts	9:00	9:45
Block 2	9:50	10:45
Break (Block 2)	10:45	11:00
Block 3	11:05	12:00
Viking Time (Homeroom)	12:05	12:30
Lunch	12:35	1:05
World Lang/PLUS/Study Skills	1:10	1:50
Block 4	1:55	2:40
Dismissal	2:40	2:55

8th Grade Group 2

Arrival	7:30	7:55
Block 1	8:00	8:55
Unified Arts	9:00	9:45
Block 2	9:50	10:45
Break (Block 2)	10:45	11:00
Block 3	11:05	12:00
Viking Time (Homeroom)	12:05	12:30
Lunch	12:35	1:05
Block 4	1:10	1:55
World Lang/PLUS/Study Skills	2:00	2:40
Dismissal	2:40	2:55

High School Converged Learning

Bell Schedule

Schedule A Monday/Thursday			Schedule B Tuesday/Friday		
Homeroom		7:35-7:45	Homeroom		7:35-7:45
Period 1		7:50-9:15	Period 2		7:50-9:15
Period 3		9:20-10:45	Per 4/5 or 5/6		9:20-10:45
1 st Lunch 10:50-11:20	Per 6/7 or 7/8 10:50-11:30	Per 6/7 or 7/8 10:50-12:15	1 st Lunch 10:50-11:20	Per 9 10:50-11:30	Per 9 10:50-12:15
Per 6/7 or 7/8 11:25-12:50	2 nd Lunch 11:35-12:05		Per 9 11:25-12:50	2 nd Lunch 11:35-12:05	
	Per 6/7 or 7/8 12:05-12:50	3 rd Lunch 12:20-12:50		Per 9 12:05-12:50	3 rd Lunch 12:20-12:50
Period 10	12:55-2:20		Independent Learning *Virtual Session	12:55-2:20	

Student Dismissal on Schedule A: 2:20 pm

Student Dismissal on Schedule B: 12:50 pm

Flexible Instruction Wednesdays	
Period 1	7:30-8:15
Period 2	8:30-9:15
Period 3	9:30-10:15
Period 4/5 or 5/6	10:30-11:15
LUNCH	11:15-12:00
Period 6/7 or 7/8	12:00-12:45
Period 9	1:00-1:45
Period 10	2:00-2:45

Flexible Instruction: On this day students will complete asynchronous learning activities assigned by teachers for each of their classes. While a schedule is provided for students to follow, students have the flexibility to complete the learning activities at their own pace on their own schedule. Teachers are available during listed class times indicated on the schedule for student support, intervention, and enrichment as needed.

Cycle Day Calendar

February						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
14	15 No School	16 Day 2 Schedule B	17 FLEX	18 Day 3 Schedule A	19 Day 3 Schedule B	20
21/28	22 Day 4 Schedule A	23 Day 4 Schedule B	24 FLEX	25 Day 5 Schedule A	26 Day 5 Schedule B	27

March						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Day 6 Schedule A	2 Day 6 Schedule B	3 FLEX	4 Day 1 Schedule A	5 Day 1 Schedule B	6
7	8 Day 2 Schedule A	9 Day 2 Schedule B	10 FLEX	11 Day 3 Schedule A	12 Day 3 Schedule B	13
14	15 Day 4 Schedule A	16 Day 4 Schedule B	17 FLEX	18 Day 5 Schedule A	19 Day 5 Schedule B	20
21/28	22 Day 6 Schedule A	23 Day 6 Schedule B	24 FLEX	25 Day 1 Schedule A	26 Day 1 Schedule B	27
28	29 No School	30 No School	31 No School			

Cycle Day Calendars for April, May and June will be posted on the high school web site.